

PASTING INTO EDITABLE FIELDS

In IDEA Version Eight, Ctrl-C and Ctrl-V allowed you to copy and paste information into a cell in an editable field. In IDEA 9, Ctrl-C continues to be the copy function, but Shift-Ctrl-V is now the paste function.

What happens if you paste incorrectly?

Character	Numeric	Date
<ul style="list-style-type: none">• Will accept any data	<ul style="list-style-type: none">• Will accept only numeric data• If character data is pasted, the cell value will revert back to a number when you click out of the cell• NOTE: if the character data begins with a number, the first number will paste into the cell• If date data is pasted, the first number of the date will paste into the cell	<ul style="list-style-type: none">• Will accept only date data in the correct format• Will give "Error" if any other type of data is pasted