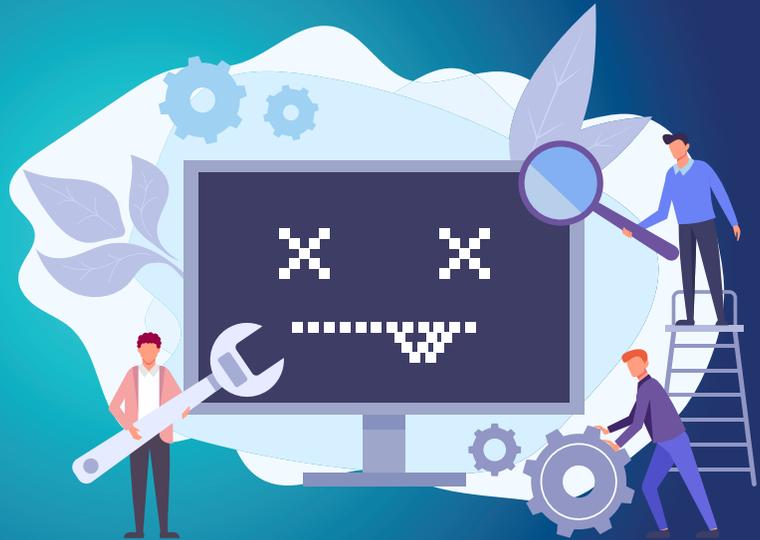


Utilities



Data preparation is a very important stage in the audit process that can set the speed or put brakes on your projects. In our effort to help auditors conduct faster, high-quality audits efficiently, we have introduced a new app, Utilities, to our growing library of SmartAnalyzer applications.

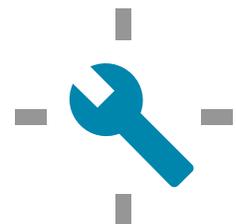
CaseWare IDEA's Utilities app offers a bundle of 14 smart utilities for performing common audit tasks in a faster, easier way.

This compact package is designed by our industry experts who understand the challenges that are being faced by the auditors today. These easy-to-use utilities simplify the audit process and empower you to perform important tasks in a click, instead of spending lot of time doing these manually. So, take advantage of the Utilities app on the latest version of IDEA and get important, common tasks done faster, better and more easily as you prepare for your audit.

Name	Supports Unicode	Version
Accumulated Total	Yes	1.0.0
Add FILENAME Field to All Project Databases	Yes	1.0.0
Add Status Fields	Yes	1.0.0
Append Prefix or Suffix to Field Names	Yes	1.0.0
Copy Field Names	Yes	1.0.0
Date Creation Database	Yes	1.0.0
Export Multiple Databases	Yes	1.0.0
Fill Empty Cells	Yes	1.0.0
Generate Audit Numbers Indexed by Date	Yes	1.0.0
Identify Empty/Repetitive Data Fields	Yes	1.0.0
Join and Compare Fields	Yes	1.0.0
Split Text File	Yes	1.0.0
Text Delimited Export Without Quotes	Yes	1.0.0

Benefits

- Built-in industry-standard utilities
- Makes audit preparation faster and easier
- Ensures there are no errors in the process
- Saves time and resources that can be focused on more important audit tasks
- Boosts audit efficiency as it automates manual, time-consuming tasks



Using Utilities in SmartAnalyzer

Utility	Application
Accumulated Total	This utility allows you to create a running total on an entire file or based on one or more fields. It can be used to have a running total by the vendor within the file.
Add FILENAME to All Project Databases	It creates a FILENAME field with the name of the IDEA file, and can be used to track the source of the transaction when performing appends.
Add Status Fields	This creates “tick sheets” of your IDEA database as it adds one or more “tick” fields along with editable comment fields.
Append Prefix or Suffix to Field Names	This utility is excellent to run before performing a Join or a Visual Connector task as it lets you add a custom prefix or suffix to the fields in the database so you can easily tell which database the different fields came from.
Copy Field Names	In some instances, you may have a file that has been broken up into multiple pieces and only the first part contains the field information. This utility lets you copy the field name information from one database to another database.
Date Creation Database	When you prefer to do a Join instead of working with dates within the Equation Editor, you can use this utility. Also, some Date lists can be fairly complex, such as getting a list of dates for the last day of the month, and this utility can simplify the task.
Export Multiple Databases	This utility allows you to export multiple databases at once, instead of individually, saving you time.
Fill Empty Cells	In some instances, you may have a document, such as an Excel spreadsheet, that is formatted as a report with missing information instead of a table. Using this utility, you can fill in the missing information instead of having to use the report reader.
Generate Audit Numbers indexed by Date	This utility allows you to order a file based on one or more fields and a date field. With this function, you will then be able to group the earliest or latest transactions together.
Identify Empty/Repetitive Data Fields	You can data cleanse large files by looking through the file and finding fields that are either empty or have the same information in each row. These types of fields are usually good candidates for removal and making the file smaller and more manageable.
Join and Compare Fields	This utility compares multiple fields between two databases at different periods of time or two databases that should be the same. It works on Numeric, Character, and Date fields and will show the differences between the two files for each of the fields. This can be used to see differences in a file at different points or time, or for reconciling imported information with the source file.
Split Text File	It is helpful when you have a large text file and there are some problems with it, such as missing double quotes that can cause issues during an import. The file may be too large to bring into Notepad++ or other Text utilities to make corrections, so you need to break it down into smaller files that can now be corrected.
Text Delimited Export without Quotes	This utility gives a few more options than the IDEA Export task when exporting a database as a delimited text file. Depending on your region, you may need these additional options to properly export the delimited text file.

Get started on the latest version of IDEA and perform common, important audit tasks faster and more efficiently with Utilities App.

Download from Passport on IDEA 11 and beyond.

**For more information, contact [Established in 1987, AuditWare is a national leader in supplying the most powerful data analytics software and business process-related professional services to industries of all kinds, ranging from national and local government, through to private sector FTSE listed and sole-trader organisations across the UK & Ireland. AuditWare Systems Ltd is the Home of Data Analytics Software.](mailto:5i X]rK UFY'cb`]bY'or ga UfHUbUmmYf@U X]rK UFY'W&'i _.</p>
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